

# SAMPLE INSPECTION REPORT

(On Your Company Letterhead)

Date

Name

Street Number

City, State, and Zip

Re: Onsite Wastewater Treatment System

(site address if other than above)

Dear (client's name):

As requested, this company inspected the onsite wastewater treatment system at the above address on (date). This letter provides you with a report of the inspection. Based on the preliminary information you provided and the field inspection,

*(Acceptable)* - We found the onsite wastewater treatment system to be in an acceptable condition on the date it was inspected.

*(Acceptable with Concerns)* - We found the onsite wastewater treatment system to be acceptable on the date it was inspected. However, there are some items about which we have concerns. They are: *(List concerns)*

*(More Investigation Needed)* - We are unable to verify that the onsite wastewater treatment system is presently in acceptable working condition for the following reasons: *(List reasons)*

[In the event that the occupancy of the buyer will be greater than that of the seller a hydraulic load test will be recommended. The buyer will need to decide if they will approve this test. The client may decline your recommendation. If they decline mention this in your report.]

*(Unacceptable)* - Corrective measures are required to bring the system into acceptable condition. Some or all of the suggested activities may require a permit from the appropriate state, county, parish or local regulatory authority. The regulatory authority should be contacted and their regulatory guidance sought before undertaking any of these corrective activities.

The Inspection Report is a narrative summary of the Inspection Form presented in terms a lay person can understand. *(Insert your narrative here.)* [The narrative is intended to provide the client with information regarding the type and overall condition of the system, a statement of any problem(s) found, any additional investigation and suggested corrective measures.]

A reputable septic system service provider should be contacted (see the NAWT website – [NAWT.org](http://NAWT.org) – for providers in your area).

At the completion of corrective activities, a follow-up inspection by a NAWT inspector is needed to ensure that the system has been restored to an acceptable condition. *(List suggested activities)*

The Company shall be deemed the author and owner of the Inspection Report and shall retain all common

## Onsite Wastewater Treatment System Inspection Standards

law, statutory, and other reserved rights, including, without limitation, copyrights. Any dissemination of the Report shall not be construed as publication in derogation of the reserved rights of the Company.

The Company grants the Buyer and Seller listed below a nonexclusive license to use the Inspection Report solely and exclusively for purposes of evaluating the applicable property in contemplation of the transaction between the Buyer and Seller.

Buyer: \_\_\_\_\_ Seller: \_\_\_\_\_

This Inspection Report was prepared solely for the purpose of evaluating the on-lot septic system in connection with a real property transaction between the Buyer and Seller. This Inspection Report is not intended for use by third parties. Any person not expressly granted a nonexclusive license to use this Inspection Report shall not use or rely on this Inspection Report for any purposes whatsoever ("Unauthorized Use") and covenants to indemnify, defend, and hold harmless the Company from claims arising from its Unauthorized Use of this Inspection Report.

### **This is a report, not a warranty**

The Company provides no warranty, express or implied, including any warranty of merchantability or fitness for purpose, or any other warranty whatsoever, that the system meets any code or specifications, or will function properly for any period of time whatsoever, or otherwise will not malfunction or cause contamination of the ground or surface waters. A copy of the field data upon which this report is based is available upon request.

Sincerely,

NAWT Certified Inspector's name & signature

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If your company wishes to offer to perform repairs on the system you inspected, please read the following section regarding Ethics.

**"You may select any service provider; however, work not performed by this company must be inspected by a NAWT certified inspector in order to verify acceptable repairs and issue an updated inspection report."**