Undergraduate Enrollment in Graduate Courses
For Seniors, Honors Students, Accelerated Master's, Bridge-to-Master's, & Advanced Undergraduate Certificate-to-Master's Students

STUDENT INFORMATION
Name: ____________________________ Student ID: ____________ UA Email: _______________________
Course(s) to be taken in semester/term: ____________ Bachelor's Degree sought: ______ Major: ________________
Expected Graduation Date: ____________ Cumulative GPA: ____________ Phone Number: ________________
Local Address: ________________________________________________________________
I hereby request to take the following graduate level course(s). I have read and understand the instructions and criteria listed on
the reverse side of this form. I certify that the information I have supplied on this form is complete and accurate.
Student Signature: __________________________________ Date: ____________

STEP 1: WRITE IN COURSES TO BE TAKEN

<table>
<thead>
<tr>
<th>Subject</th>
<th>Course Number</th>
<th>Section # &amp; Class #</th>
<th>Units</th>
<th>Instructor Signature</th>
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STEP 2: CHOOSE ONLY ONE TYPE OF CREDIT FROM BELOW

☐ Undergraduate Credit: I understand that credit will be calculated only toward my undergraduate GPA.

Student Signature: ____________________________ Date: ____________
Major Advisor’s Signature: ______________________ Date: ____________

☐ Graduate Credit: I understand that credit will NOT be calculated toward my undergraduate GPA.

Student Signature: ____________________________ Date: ____________
Department Head Signature: _____________________ Date: ____________

☐ Accelerated & Bridge Programs: I am in an approved Accelerated Master’s, Bridge-to-Master’s, or Certificate-to-Master’s Program, and I understand that credit will be calculated toward both my undergraduate and graduate GPA.

Student Signature: ____________________________ Date: ____________
Major Advisor’s signature: _____________________ Date: ____________
Department Head Signature: _____________________ Date: ____________

☐ Honors Credit (Juniors & Seniors): I understand that credit will be calculated toward my undergraduate GPA

Student Signature: ____________________________ Date: ____________
Major Advisor’s Signature: _____________________ Date: ____________

NOTE: If you will be taking more than 19 units in the term, your college dean’s office will need to indicate approval by adjusting the total unit limit on UAccess before you submit this form for processing.

STEP 3: DELIVER COMPLETED FORM TO REGISTRATION & TRANSCRIPTS FOR PROCESSING: ADMINISTRATION BUILDING, ROOM 210

For Office Use Only

Processed By: __________ Date: __________

Rev. M. Pitts 10/14/2019
Academic Policy

Graduate or Undergraduate Credit for Seniors and Honors Credit for Juniors/Seniors

A qualified senior may register for a 500-level course for either graduate or undergraduate credit with the needed approval signatures. A qualified junior or senior in the Honors program may also take 500-level courses for undergraduate Honors credit. Students officially admitted to an Accelerated Masters Program* (AMP), Bridge-to-Master's Program, or Advanced Undergraduate Certificate-to-Master's Program, may take 500- or 600-level courses. (Courses at the 700 and 900 level are not open to any undergraduate.) This form is used in lieu of a Change of Schedule form and should be turned in to the Registrar (Administration, Room 210) for processing once the proper signatures are obtained.

As a minimum qualification for taking 500-level courses, a student must have a grade point average* (GPA) of 3.000 or better on all University Credit* and be proceeding toward graduation as directly as possible. Note that should the student receive an Incomplete (an “I” grade), the course will not be counted as part of the total units required for graduation until the “I” has been replaced with the final grade.

Accelerated and Bridge Programs

The Graduate College offers exceptional undergraduate students in selected majors the opportunity to earn both a bachelor’s degree and master’s degree in as few as 5 years. Accelerated Master’s Programs, Bridge-to-Master’s Programs, and Advanced Undergraduate Certificate-to-Master’s Programs are for the top undergraduates in participating majors who plan to continue in a graduate program in the same, or closely related, UA discipline. To determine if this is an option in your major, see the current list of approved AMPs or contact the graduate program of interest*.

The Graduate College has established minimum Accelerated and Bridge Program admission requirements*; however, departments may set additional or more stringent requirements. Interested students should check with the department offering the Accelerated or Bridge Program regarding the admission criteria. Additionally, undergraduates should become familiar with the general graduate degree and tuition policies prior to applying to the Graduate College.

Courses Taken for Graduate or Accelerated/Bridge Credit

Note that the number of units of graduate (or Accelerated/Bridge) credit earned by an undergraduate that can be counted toward a graduate degree is limited, as are the units of graduate non-degree coursework and graduate transfer coursework from other universities. A student may not take more than 12 total units for graduate and/or Accelerated/Bridge credit before completing the bachelor’s degree. If you plan to use units earned as an undergraduate toward a graduate degree, be sure to read the credit requirements policy for the degree at http://grad.arizona.edu/academics/program-requirements.

Requirements and Instructions for Seniors Wishing to Enroll in a Graduate Course

To Receive Undergraduate Credit the Student Must:

1. Be classified as a Senior or an Honors Junior
2. Have a minimum cumulative GPA of 3.00 (required)
3. Obtain approval of the course instructor and the student’s major advisor

To Receive Graduate Credit the Student Must:

1. Be classified with “Senior Status” and is proceeding toward graduation as directly as possible
2. Have a minimum cumulative GPA of 3.00 (required)
3. Not plan to use the graduate level course(s) toward any Bachelor’s degree requirements
4. Obtain approval of the course instructor(s) and department head in the department in which the course is offered

If you are not sure of your undergraduate degree status, please check with your Graduation Services advisor before completing the 500 Level Course Petition.

If you will be taking more than 19 units in the term, your college dean’s office will need to indicate approval by adjusting the total unit limits on UAccess before you submit this form for processing.

* This information can be found by searching in the UA academic catalog at http://catalog.arizona.edu/.